



Americas Diploma Programme

Intel ISEF Information

May 13-18 2018, Examinations

The Intel International Science and Engineering Fair (ISEF) and International Baccalaureate Americas (IBA) have an agreement whereby Intel ISEF finalists who are also DP candidates will be able to write their exams while participating in the science fair in Pittsburgh, PA, from 13 through 18 May, 2018

If you have DP candidates, who are ISEF finalists, please complete the Alternative Venue Request form attached to this email. Your DP coordinator must send the form to Carolina Ramirez at carolina.ramirez@ibo.org no later than 15 April, 2018.

Please note: Alternative examination venues **are** approved for Anticipated, Diploma, Diploma Course and Retake candidates.

Closer to the exam date, the International Baccalaureate's ISEF Site Invigilator, will contact the coordinators by email regarding the subsequent steps to be followed. Prior to the event, DP coordinators must send exam cover sheets to the invigilator for all participating students. Scripts for the candidates will be sent directly to the IB invigilator at the ISEF site.

To offer this possibility to students, IB Americas incurs expenses (shipping of exam materials and flight, accommodation, expenses, and honorarium for ISEF exam invigilator). Schools of approved candidates will be billed **US\$110 fee per student**.

Alternative venue authorization request form

Step 1. Before completing this form, please ensure that all the regulations in the **Diploma Programme Assessment Procedures** (formerly *Handbook of procedures*) Sections B4.2.2 are met.

Step 2. If according to the *Diploma Programme Assessment Procedures*, the conflict with IB examinations in your school calls for an alternative venue request, please complete the following tables and submit the completed form as an email attachment to carolina.ramirez@ibo.org.

School code:		School name:	

Diploma Programme coordinator:	
Email:	
Telephone:	

Candidate session number:				
Candidate name:				
Registration category (draw a cross in the corresponding cell)	Anticipated		Diploma	

Subject(s) and date(s) of the examination(s) that will be affected

Details about the event in conflict with IB examinations	
Event name:	International Science and Engineering Fair
Event date:	13 - 18 May 2018
Event's website:	http://www.societyforscience.org/isef

Justification for the candidate to attend the event
How is the event of international significance?
How is the event associated with the candidate's study for the diploma?
How is the candidate's direct role in the scheduled event?

Complete the following table with the information of the school that has agreed to host the exam.

Alternative IB World School in the vicinity of the event willing to administer the candidate(s) examination(s)		
School code:		School name:
Exams will be administered at the ISEF site.		
Diploma Programme coordinator:	Jeremy Carter	
Email:	jeremyacarter@yahoo.com	
Telephone:	941-592-8308	

Diploma Programme coordinator (applicant school) signature

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 FOR THE USE OF IB World Schools

IB World Schools grants authorization to the school to undertake the referenced candidate(s) examination(s) in an alternative venue and will proceed with the arrangements.	YES	NO

IB World Schools

Name: Adrian Kearney

Position: Director of IB World Schools

Date:

CC: Adrian Kearney, Helen Wright, Jacqueline Weare, DP coordinator at alternative venue, Jeremy Carter (ISEF)